

## **Application Checklist:**

- ❑ **Campus Tour** – Prospective parents are invited to visit American Heritage School/American Academy for a campus tour and /or Open House. Please call the Admissions Office at extension 219 to arrange an appointment for a private campus tour and meeting with an admissions officer.
- ❑ **Application** – Please complete all questions on the application and return it to the admissions office **one week prior to testing**.
- ❑ **Recommendation and Records** – Please provide copies of your child’s report cards for the last two years. In addition, we will need two letters of recommendation for each applicant. We have enclosed a form that may be used. Recommendation letters must be sent directly from the current school or be in a sealed envelope. It can also be faxed to the Admissions Office at 561-495-4192. At this time the Admissions Department will call your child’s school to verify attendance and discipline record.
- ❑ **Student Application** – All students entering Grades 6 – 12 should complete the Student Application and return it with his/her application **one week prior to testing**.
- ❑ **Testing** – The Admissions Department requires ability and/or readiness evaluations for all applicants. To schedule a test, please call extension 219. The fee for testing is \$100.00. The application, records, recommendations, and student application are due **one week prior to testing**.

The **Admissions Department** will review the application after all materials are received and all procedures are completed.

When an applicant is accepted for admission, the parents will receive an enrollment contract. In order to secure a place, the contract must be executed and the appropriate deposit made.

Thank you for your interest in American Heritage School/American Academy. If you have any questions or need any additional information, please contact Harold Bailey Admissions Director, at extension 236.

# American Heritage

# ENROLLMENT APPLICATION

American Heritage School/American Academy  
6200 Linton Boulevard Delray Beach, Florida 33484  
Admissions Office: 561-495-7272 • Admissions Fax: 561-495-4192 • www.ahschool.com  
Non-discriminatory admissions

School to which you are applying:  American Heritage  American Academy  To Be Determined

## APPLICANT INFORMATION:

Grade Entering: \_\_\_\_\_ To begin enrollment: \_\_\_\_\_  
Month/Year \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Prefers to be called \_\_\_\_\_

Date of Birth(mm/dd/yyyy) \_\_\_\_\_ Age \_\_\_\_\_ Place of Birth \_\_\_\_\_

Citizenship: \_\_\_\_\_ Language Spoken at Home: \_\_\_\_\_

If applicant is a citizen of a country other than the United States, will an I-20 Immigration Form be needed?  Yes  No  
If an I-20 is not needed, what type of visa will the applicant use to enter the United States? \_\_\_\_\_

## PARENT INFORMATION

Correspondence regarding this application should be sent to (check one):

### Father/Guardian:

Home Telephone \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Home Address \_\_\_\_\_

Occupation/Title \_\_\_\_\_ Business Telephone \_\_\_\_\_

Employer \_\_\_\_\_ Email \_\_\_\_\_

Business Address \_\_\_\_\_ Cellular Phone \_\_\_\_\_

College and Degrees \_\_\_\_\_

### Mother/Guardian:

Home Telephone \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Home Address \_\_\_\_\_

Occupation/Title \_\_\_\_\_ Business Telephone \_\_\_\_\_

Employer \_\_\_\_\_ Email \_\_\_\_\_

Business Address \_\_\_\_\_ Cellular Phone \_\_\_\_\_

College and Degrees \_\_\_\_\_

Marital status of natural parents    Married                       Divorced         Separated         Single Parent    Mother Deceased  
 Father Deceased                 Mother Remarried                 Father Remarried

With whom does the student live? \_\_\_\_\_ Who has custody?  Mother    Father    Joint  
Who will be responsible for payment of school fees? \_\_\_\_\_

**STEPPARENT INFORMATION (if applicable):**

Stepmother \_\_\_\_\_ Home Telephone \_\_\_\_\_  
Last Name First Name MI

Home Address \_\_\_\_\_

Occupation/Title \_\_\_\_\_ Business Telephone \_\_\_\_\_

Employer \_\_\_\_\_ Email \_\_\_\_\_

Business Address \_\_\_\_\_ Cellular Phone \_\_\_\_\_

College and Degrees \_\_\_\_\_

Stepfather \_\_\_\_\_ Home Telephone \_\_\_\_\_  
Last Name First Name MI

Home Address \_\_\_\_\_

Occupation/Title \_\_\_\_\_ Business Telephone \_\_\_\_\_

Employer \_\_\_\_\_ Email \_\_\_\_\_

Business Address \_\_\_\_\_ Cellular Phone \_\_\_\_\_

College and Degrees \_\_\_\_\_

**ACADEMIC INFORMATION:** List each school attended for the past three years and dates of attendance:

Current School Name Current Grade Attended from (mm/yy) to present

Current School Address: Street City State Country

Previous School Name From/To Previous School Name From/To

**BROTHERS AND SISTERS:**

Last Name First Name MI Current Grade Current School

Last Name First Name MI Current Grade Current School

GUIDANCE AND ADMISSION INFORMATION:

Has student previously applied to American Heritage/American Academy?  Yes  No  
If yes, for what grade \_\_\_\_\_ Which campus?  Plantation  Boca/ Delray

Did the student previously attend American Heritage/American Academy?  Yes  No  
If yes, last grade attended \_\_\_\_\_ Which campus?  Plantation  Boca/ Delray

Has the applicant ever received disciplinary censure at previous school(s)?  Yes  No  
School suspension?  Yes  No Dismissed?  Yes  No  
Asked to withdraw by school?  Yes  No Probation?  Yes  No

If the answer to any of the above is yes, please share with us information regarding the matter.

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If the applicant has received or is receiving personal counseling, please provide information so that we may better understand and respond to your child's needs:

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Does the applicant have a current (within 3 years) psychological educational battery?  Yes  No  
If yes, please provide a copy with the application.

Does the applicant have a current IEP (Individual Educational Plan)?  Yes  No  
If yes, please provide a copy with the application.

Is the applicant currently receiving accommodations during the school day? If so, please explain:

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ALUMNI INFORMATION: If the applicant's parents or siblings are American Heritage/American Academy alumni, please provide name(s), including maiden name(s), campus and graduation year(s).

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Last Name	First Name	Years Attended	Relation	Graduation Year
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Last Name	First Name	Years Attended	Relation	Graduation Year
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I/we certify that all information provided in this application for enrollment, accompanying documentation and in any interview is true and correct. I/We understand that the submission of false information maybe grounds for non-admission or for dismissal.

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Father/Guardian Signature Date

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Mother/Guardian Signature Date

Thank you for applying to American Heritage/American Academy Schools.

**American Heritage/American Academy  
Parent Questionnaire**

**Student's name** \_\_\_\_\_  
Last Name First Name

**Grade Entering** \_\_\_\_\_

American Heritage School recognizes each child as an individual with unique talents. Please help us understand your child by taking a few moments to respond to the following questions.

**1. How did you hear about American Heritage School?**

\_\_\_ Internet \_\_\_ Magazine \_\_\_ Newspaper \_\_\_ Word of Mouth

**2. What are your child's academic strengths and weaknesses?**

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**3. Have there been any circumstances that have prevented your child from performing to the best of his/her ability in school?**

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**4. Please comment on your child's current academic experience and setting.**

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**5. Are you interested in finding out more information about our Parent Teacher Organization and opportunities for parent involvement in the school?**

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\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

**American Heritage/American Academy  
Student Application**  
✪ For entrance into grade six through twelve only ✪

INSTRUCTIONS: The purpose of this form is to help American Heritage/ American Academy get to know the student better. Therefore, this application form is to be filled out by the applicant himself or herself in his/her own handwriting. Please use blue or black ink. A recent photograph is requested.

Student's name \_\_\_\_\_  
*Last Name* *First name most often used*

**Inventory of Interests, Activities and Talents**

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Please place check mark(s) next to area(s) of interest:

ATHLETICS _____	INSTRUMENTAL MUSIC _____	SCHOOL LEADERSHIP _____
CHORAL MUSIC _____	JOURNALISM _____	SCIENCE _____
COMPUTERS _____	MATH _____	SPEECH/DEBATE _____
DANCE _____	PRE-LAW _____	VISUAL ARTS _____
FOREIGN LANGUAGE _____	PRE-MED _____	

**ACADEMICS**

**What is/are your favorite subjects(s)?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**In your opinion, what are the qualities of a good teacher?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**What books have you read recently?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Do you regularly read magazines or newspapers and, if so, which ones?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Student Writing Sample**

This portion of the application will enable you to provide the Admissions Committee with a sense of you as an individual. Please complete this essay in your own handwriting.

**Describe an invention or creation from the past that has been important to you. How has it affected your life?**

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“I agree to abide by the principles of the American Heritage/American Academy “Student Handbook” which prohibit cheating, lying, stealing, vandalism and all other offenses that are detrimental to American Heritage/American Academy.” A copy of the current handbook can be reviewed on our website: [www.ahschool.com](http://www.ahschool.com).

Date: \_\_\_\_\_

Signature of Student: \_\_\_\_\_



## SCHOOL RECOMMENDATION FORM

Name of applicant \_\_\_\_\_ Grade \_\_\_\_\_

**To the Parent:** Print the above information and give this form to the student's teacher. Please read and sign the statement below.

*For the student named above, I acknowledge that I waive my right to read the confidential teacher recommendations. I understand that teacher recommendations are to be sent directly to the school, and will not be accepted unless received directly from the school. I/We release every person and institution from any and all liability resulting from or pertaining to the furnishing of records, documents, and other information provided to American Heritage/American Academy School.*

Name of Parent or Guardian (please print) \_\_\_\_\_ Phone number \_\_\_\_\_

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

**To the teacher:** This student is seeking admission to American Heritage/American Academy. The school curriculum is college preparatory. The inherent features of life in an independent day school requires that all students be of good character and able to live agreeably with their peers.

We would appreciate your observations about the areas listed below. Please be assured that this information will be held in strict confidence, that it will be used solely for the admissions process and will be removed from the student file upon enrollment. **If you wish to discuss this student personally rather than complete this form, please check here , sign the form and note your telephone number.** The Director of Admissions will contact you.

AREAS	Below Average	Average	Good (Above Average)	Excellent (Top 10%)	Outstanding (Top 5%)	One of the top few I have encountered in my career
ACADEMIC ABILITY						
INTELLECTUAL PROMISE						
QUALITY OF WRITING						
EXTRACURRICULAR ACTIVITIES						
INTEGRITY						
CONDUCT						
PRODUCTIVE CLASS DISCUSSION						
DISCIPLINED WORK HABITS						
PERSONAL OVERALL QUALITIES						
MATURITY						

LEADERSHIP						
SELF CONFIDENCE						
REACTION TO SETBACKS						
RESPECT ACCORDED BY FACULTY						
CARE AND CONCERN FOR OTHERS						

Please use the back of this form to write a narrative report to further describe the candidate.

Date: \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

Printed name:

Mr./Mrs./Miss/Ms./Dr. \_\_\_\_\_

Name of school \_\_\_\_\_ Phone number w/area code \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

After completion, please mail to Director of Admissions, American Heritage School, 6200 Linton Blvd, Delray Beach, FL 33484 or fax to Admissions at: 561-495-4192. The office phone number is 561-495-7272 ext. 219